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## Requested Documentation

Please provide the following documentation concerning the RON Platform, including third party documentation if relevant. If you do not have documentation to provide for any item, please indicate that when submitting this form to MISMO. If you are renewing your MISMO RON Certification, you do not need to provide documentation that was previously provided to MISMO. If you have new or updated documentation to provide then please do so.

- Any training materials, user guides, instructions, procedures, or other documentation made available to Notaries describing how to use the RON Platform.
- Any procedures, workflows, user guides, or other documentation explaining the RON Platform's KBA process.
- Any procedures, workflows, user guides, or other documentation explaining the RON Platform's identity credential analysis process, including the confirmations that are made regarding the authenticity of an identity credential.
- Any policies, procedures, or other documentation concerning the backup and protection of the RON Platform and associated data (e.g., Signing Session audio-video recordings, Notarial Records, electronically signed and notarized documents).
- Any policies, procedures, or other documentation concerning the RON Platform's electronic signature process and the application of a tamper-evident seal to documents signed and notarized via the RON Platform.

As part of the MISMO RON Certification process, you must provide a demonstration of the RON Platform, which is conducted at the direction of MISMO. From such demonstration, you will be required to provide the following artifacts:

- Electronically signed and notarized document.
- Notarial Records produced from a Signing Session.
- RON Platform audio-video recording of a Signing Session.
- Signing Session Audit Trail.



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## Attestation

I hereby attest that I am authorized by my organization, the RON Platform provider (“Provider”), to make the following attestations on its behalf regarding its RON Platform, that I am familiar with the features and functionality of the RON Platform, and I understand each of the attestations that I am about to make on the Provider’s behalf. To the extent there are any exclusions or limitations to/on a particular attestation, I have indicated such and provided details in the space that follows or in a separate attachment, if necessary.

1. The Provider employs data protection safeguards consistent with generally-accepted information security standards.
2. The Provider has comprehensive security programs in place to ensure privacy and data security, and compliance with consumer data, privacy and information security laws and regulations.
3. For the states identified in Question 1 of the Questionnaire, the RON Platform complies with all applicable laws, regulations, rules, and requirements as to the following:
  - a. The RON Platform’s audio/video recording component includes the person-to-person interaction required as part of the Notarial Act.
  - b. The RON Platform enables a Notary, or the Notary’s designated third-party, to retain Notarial Records and audio/video recordings of RON Signing Sessions.
  - c. The RON Platform system, process, and procedures are capable of generating a printable version of all documents executed in the system, including but not limited to the documents executed in the Notarial Act, and associated certifications as may be required by the state, county, and/or other governing or regulatory body.

Exclusions/limitations to the above attestations

Signature:

Name:

Title:

Date: